

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, February 08, 2011
10:00 a.m.**

**Conference Room
La Crete County Office, Alberta**

PRESENT:

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor – via Teleconference (left at 2:24 p.m.)
Elmer Derksen	Councillor
Dicky Driedger	Councillor
John W. Driedger	Councillor
Odell Flett	Councillor
Eric Jorgensen	Councillor
Lisa Wardley	Councillor

REGRETS:

ADMINISTRATION:

William (Bill) Kostiw	Chief Administrative Officer
Joulia Whittleton	Director of Corporate Services
John Klassen	Director of Operations South
Al Hoggan	Director of Operations North
Marion Krahn	Supervisor of Planning & Development
Carol Gabriel	Executive Assistant

ALSO PRESENT: Members of the media and the public.

Minutes of the Regular Council meeting for Mackenzie County held on February 8, 2011 at the Conference Room, La Crete County Office, Alberta.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:05 a.m.

IN CAMERA SESSION: 15. a) CAO Contract

MOTION 11-02-102 MOVED by Councillor Flett

That Council move in-camera at 10:07 a.m.

CARRIED

MOTION 11-02-103

MOVED by Councillor Jorgensen

That Council move out of camera at 10:14 a.m.

CARRIED

MOTION 11-02-104

MOVED by Deputy Reeve Sarapuk

That the contract for the new Chief Administrative Officer be approved as presented.

CARRIED UNANIMOUSLY

AGENDA:

2. a) Adoption of Agenda

MOTION 11-02-105

MOVED by Deputy Reeve Sarapuk

That the agenda be adopted with the following additions:

- 10. i) Subdivision and Development Appeal Board Workshop

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the January 24, 2011 Regular Council Meeting

MOTION 11-02-106

MOVED by Councillor J. Driedger

That the minutes of the January 24, 2011 Regular Council meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE MINUTES:**

4. a) None

DELEGATIONS:

5. a) None

GENERAL REPORTS:

6. a) Mackenzie Housing Management Board Meeting Minutes – November 29, 2010

MOTION 11-02-107

MOVED by Councillor Wardley

That the Mackenzie Housing Management Board meeting

minutes of November 29, 2010 be received for information.

CARRIED

**COUNCIL COMMITTEE,
CAO AND DIRECTORS
REPORTS:**

9. a) Council Committee Reports

Councillor Flett reported on the Fort Vermilion Recreation Board, Growing the North Conference, and the Northeast Community Adult Learning.

Councillor Jorgensen reported on the Zama Multi-Use Cultural Facility official opening, Community Sustainability Committee, SRD land sale, and the PC Annual General Meeting in High Level.

Councillor Wardley reported on the Regional Economic Development Initiative, Mackenzie County Library Board, Land Use Bylaw public meeting in Zama, Finance Committee meeting, and the Zama Multi-Use Cultural Facility official opening.

Deputy Reeve Sarapuk reported on the Public Advisory Committee, Equipment Committee meeting, Agriculture Service Board conference, Business Plan, CAO recruitment, Land Use bylaw public meeting in Zama.

Reeve Neufeld reported on the Agriculture Service Board conference, meeting with Minister Hayden and Minister Ouellette, and the Finance Committee meeting.

Councillor D. Driedger reported on the Agriculture Service Board Conference, meeting with Minister Hayden and Minister Ouellette, SRD land sale, and the Agriculture Land Use Planning Committee.

MOTION 11-02-108

MOVED by Councillor Wardley

That all unsold parcels be held until all the white zone sales are completed and that they be brought to council for further review at the May 10, 2011 Council meeting.

CARRIED UNANIMOUSLY

Councillor Bateman reported on the Northern Lights Forest

Education Society Committee, PC Annual General Meeting in High Level, Community Sustainability Committee, and the Land Use Bylaw public meetings in La Crete and Zama.

Councillor J. Driedger reported on the Vet Advisory Committee, La Crete Building Committee, Municipal Planning Commission, Mackenzie Library Board, Equipment Committee, Tompkins ice bridge, budget meeting, Zama Multi-use Cultural Facility official opening, Growing the North conference, CAO recruitment, and the Mackenzie Housing Management Board.

Councillor Derksen reported on the Equipment Committee, Growing the North conference, and the Land Use Bylaw public meetings in La Crete and Zama.

Councillor Braun reported on the La Crete Recreation Board, budget meeting, Zama Multi-use Cultural Facility official opening, Destination Marketing Organization tourism teleconference, Growing the North conference, Community Sustainability Committee, PC Annual General Meeting in High Level, and the Finance Committee.

MOTION 11-02-109

MOVED by Councillor Jorgensen

That the Council committee reports be received for information.

CARRIED

Reeve Neufeld recessed the meeting at 10:57 a.m. and reconvened the meeting at 11:10 a.m.

9. b) CAO and Director Reports

MOTION 11-02-110

MOVED by Councillor Flett

That Councillor Jorgensen, Councillor Derksen, and Councillor J. Driedger be appointed to the Rural Water Line Committee.

CARRIED

MOTION 11-02-111

MOVED by Councillor Wardley

That the Reeve, Deputy Reeve, Councillor J. Driedger, Councillor Bateman and the Chief Administrative Officer be authorized to meet with Grow North.

CARRIED

MOTION 11-02-112

MOVED by Councillor Wardley

That the County sponsor \$500 towards the FireSmart Community Series in Edmonton in March 2011.

CARRIED

MOTION 11-02-113

MOVED by Councillor D. Driedger

That the Chief Administrative Officer and Director reports be received for information.

CARRIED

Reeve Neufeld recessed the meeting at 12:00 p.m. and reconvened the meeting at 12:53 p.m.

TENDERS:

8. a) RV Park Road Request for Proposal

MOTION 11-02-114

MOVED by Councillor J. Driedger

That the RV Park Road Request for Proposal tenders be opened.

CARRIED

Tenders Received:

	Immediate Construction	Summer Construction
Forest Trotter	\$200,000.00	-
Pine Ridge Logging	\$156,595.00	\$187,914.00
Total Harvesting Ltd.	-	\$ 88,800.00
Wiens Enterprises	-	\$183,198.00
Timberbound Construction	-	\$147,470.00

MOTION 11-02-115

MOVED by Councillor J. Driedger

That the RV Park Road Request for Proposal be awarded to the lowest qualified tender.

CARRIED

PUBLIC HEARINGS:

7. a) Bylaw 777-10 Subdivision Plan Cancellation

Part of SW 25-105-14-W5M (Plan 952 1919, Block 1, Lot 1) (Wilson Prairie Area)

Reeve Neufeld called the public hearing for Bylaw 777-10 to order at 1:05 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 777-10 was properly advertised. Marion Krahn, Supervisor of Planning and Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed land use bylaw amendment. Marion Krahn, Supervisor of Planning and Development, presented the Development Authority's submission and indicated that first reading was given on December 14, 2010.

Reeve Neufeld asked if Council has any questions of the proposed land use bylaw amendment.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 777-10. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 777-10. There was no one present to speak to the proposed bylaw.

Reeve Neufeld closed the public hearing for Bylaw 777-10 at 1:08 p.m.

MOTION 11-02-116

MOVED by Councillor J. Driedger

That second reading be given to Bylaw 777-10, being a Land Use Bylaw amendment for the cancellation of Plan 952 1919, Block 1, Lot 1 for the purpose of reverting the lands back into SW 25-105-14-W5M, from which the subdivision was taken.

CARRIED

MOTION 11-02-117

MOVED by Councillor Braun

That third reading be given to Bylaw 777-10, being a Land Use Bylaw amendment for the cancellation of Plan 952 1919, Block 1, Lot 1 for the purpose of reverting the lands back into SW 25-105-14-W5M, from which the subdivision was taken.

CARRIED

7. b) Bylaw 788-10 Land Use Bylaw Amendment to Rezone Part of SW 2-106-15-W5M (Plan 982 3499, Block 1, Lot 1) from Agricultural District 1 “A1” to Rural Industrial District 1 “RI1”(La Crete Rural)

Reeve Neufeld called the public hearing for Bylaw 788-10 to order at 1:09 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 788-10 was properly advertised. Marion Krahn, Supervisor of Planning and Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed land use bylaw amendment. Marion Krahn, Supervisor of Planning and Development, presented the Development Authority’s submission and indicated that first reading was given on December 14, 2010.

Reeve Neufeld asked if Council has any questions of the proposed land use bylaw amendment.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 788-10. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 788-10. There was no one present to speak to the proposed bylaw.

Reeve Neufeld closed the public hearing for Bylaw 788-10 at 1:12 p.m.

MOTION 11-02-118

MOVED by Councillor Braun

That second reading be given to Bylaw 788-10, being a Land Use Bylaw amendment to rezone Part of SW 2-106-15-W5M (Plan 982 3499, Block 1, Lot 1) from Agricultural District 1 “A1” to Rural Industrial District 1 “RI1”.

CARRIED

MOTION 11-02-119

MOVED by Councillor J. Driedger

That third reading be given to Bylaw 788-10, being a Land Use Bylaw amendment to rezone Part of SW 2-106-15-W5M (Plan 982 3499, Block 1, Lot 1) from Agricultural District 1 "A1" to Rural Industrial District 1 "RI1".

CARRIED

**CORPORATE
SERVICES:**

10. a) Bylaw 797-11 Fee Schedule Bylaw

MOTION 11-02-120
(requires 2/3)

MOVED by Councillor Braun

That first reading be given to Bylaw 797-11 being the Fee Schedule Bylaw as amended.

CARRIED

MOTION 11-02-121
(requires 2/3)

MOVED by Councillor Wardley

That second reading be given to Bylaw 797-11 being the Fee Schedule Bylaw.

CARRIED

MOTION 11-02-122
(requires unanimous)

MOVED by Deputy Reeve Sarapuk

That consideration be given to proceed to third reading of Bylaw 797-11 being the Fee Schedule Bylaw.

DEFEATED

10. b) Bylaw 798-11 Water & Sewer System Bylaw

MOTION 11-02-123
(requires 2/3)

MOVED by Councillor Braun

That administration be instructed to bring back some options regarding the industrial water rates by June 15, 2011.

CARRIED

MOTION 11-02-124
(requires 2/3)

MOVED by Deputy Reeve Sarapuk

That first reading be given to Bylaw 798-11 being the Water & Sewer System Bylaw as amended.

CARRIED

MOTION 11-02-125
(requires 2/3)

MOVED by Councillor Derksen

That second reading be given to Bylaw 798-11 being the Water & Sewer System Bylaw.

CARRIED

MOTION 11-02-126
(requires unanimous)

MOVED by Councillor Jorgensen

That consideration be given to proceed to third reading of Bylaw 798-11 being the Water & Sewer System Bylaw.

CARRIED UNANIMOUSLY

MOTION 11-02-127
(requires 2/3)

MOVED by Councillor Flett

That third reading be given to Bylaw 798-11 being the Water & Sewer System Bylaw.

CARRIED

10. e) Golf Course Assessments

MOTION 11-02-128

MOVED by Councillor Braun

That the golf course assessment approaches be accepted for information.

CARRIED

11. b) Snow Dump

MOTION 11-02-129

MOVED by Councillor Wardley

That administration investigate options for a snow dump area in the La Crete area before the 2011-12 winter season.

CARRIED

Councillor Braun left the meeting at 2:24 p.m.

Reeve Neufeld recessed the meeting at 2:25 p.m. and reconvened the meeting at 2:38 p.m.

10. c) Bylaw 799-11 - Amending Bylaw 772-10 being the Borrowing Bylaw for the Rural Water Line Phase I Project

MOTION 11-02-130

MOVED by Deputy Reeve Sarapuk

That first reading be given to Bylaw 799-11 – Amending Bylaw 772-10 being the borrowing bylaw for the Rural Water Line Phase I project.

CARRIED

MOTION 11-02-131

MOVED by Councillor D. Driedger

That second reading be given to Bylaw 799-11 – Amending Bylaw 772-10 being the borrowing bylaw for the Rural Water Line Phase I project.

CARRIED

MOTION 11-02-132
(requires unanimous)

MOVED by Councillor Wardley

That consideration be given to proceed to third reading of Bylaw 799-11 – Amending Bylaw 772-10 being the borrowing bylaw for the Rural Water Line Phase I project.

CARRIED UNANIMOUSLY

MOTION 11-02-133

MOVED by Councillor Derksen

That third reading be given to Bylaw 799-11 – Amending Bylaw 772-10 being the borrowing bylaw for the Rural Water Line Phase I project.

CARRIED

10. d) Tax Write-Off - Rolls 192075, 076973, 077126, 098336

MOTION 11-02-134
(requires 2/3)

MOVED by Councillor Wardley

That penalties of \$267.84 for roll 192075, \$164.64 for roll 076973, \$13.48 for roll 077126, and \$85.91 for roll 098336 be written off and penalties of \$32.14 for roll 192075, \$19.76 for roll 076973, \$1.62 for roll 077126, and \$10.31 for roll 098336 be voided.

CARRIED

10. f) Business Plan

MOTION 11-02-135

MOVED by Councillor J. Driedger

That a workshop be scheduled for review of the 2011-2014 Business Plan by Council and administration on March 2, 2011 at 10 a.m. in La Crete.

CARRIED

10. g) Tri-Council Meeting Agenda Items

MOTION 11-02-136

MOVED by Councillor Wardley

That the following items be included for discussion at the Tri-Council meeting on March 29, 2011:

- Highway 88
- Town of High Level Housing Authority
- Destination Marketing Organization - Delegation
- Regional Airport Authority

CARRIED

10. h) La Crete Chamber of Commerce Annual General Meeting

MOTION 11-02-137

MOVED by Councillor Wardley

That all Councillors be authorized to attend the La Crete Chamber of Commerce annual general meeting on February 25, 2011.

CARRIED

10. i) Subdivision and Development Appeal Board Workshop

MOTION 11-02-138

MOVED by Councillor D. Driedger

That the Subdivision and Development Appeal Board members be authorized to attend the Subdivision and Development Appeal Board workshop offered by Alberta Municipal Affairs.

CARRIED

**OPERATIONAL
SERVICES:**

11. a) Bylaw 796-11 Municipal Parks Bylaw

MOTION 11-02-139

MOVED by Councillor Flett

That first reading be given to Bylaw 796-11 being a municipal parks bylaw for Mackenzie County.

CARRIED

MOTION 11-02-140

MOVED by Councillor Wardley

That second reading be given to Bylaw 796-11 being a municipal parks bylaw for Mackenzie County.

CARRIED

MOTION 11-02-141
(requires unanimous)

MOVED by Councillor J. Driedger

That consideration be given to go to third reading of Bylaw 796-11 being a municipal parks bylaw for Mackenzie County.

CARRIED UNANIMOUSLY

MOTION 11-02-142

MOVED by Councillor Jorgensen

That third and final reading be given to Bylaw 796-11 being a municipal parks bylaw for Mackenzie County.

CARRIED

11. c) Vehicle Purchase

MOTION 11-02-143

MOVED by Councillor Wardley

That administration be authorized to purchase a 2011 Dodge Crew Cab.

CARRIED

11. d) Communications

MOTION 11-02-144

MOVED by Councillor Jorgensen

That a Communications Ad Hoc Committee be established

consisting of Councillor J. Driedger, Councillor Flett, Councillor Wardley and the Reeve as ex officio.

CARRIED

11. e) High Level Water Point

MOTION 11-02-145

MOVED by Councillor Bateman

That the High Level water point be received for information.

CARRIED

11. f) Tompkins Crossing (Summer)

MOTION 11-02-146

MOVED by Councillor J. Driedger

That Council discuss with Alberta Transportation the options for a year round permanent long term crossing at Tompkins.

CARRIED

Reeve Neufeld recessed the meeting at 3:52 p.m. and reconvened the meeting at 4:00 p.m.

11. g) Highway 88 Base Paving

MOTION 11-02-147

MOVED by Councillor Wardley

That the County continue to work with senior government officials to move the Highway 88 base paving project forward.

CARRIED

**PLANNING &
DEVELOPMENT:**

**12. a) Bylaw 795-11 Land Use Bylaw Amendment to
Rezone Part of SE 21-110-15-W5M from Agricultural
District 1 "A1" to Rural Industrial District "RI1"
(Fidler Pit Area, Anhydrous Ammonia Tank)**

MOTION 11-02-148

MOVED by Councillor J. Driedger

That first reading be given to Bylaw 795-11, being a Land Use Bylaw amendment to rezone Part of SE 21-110-15-W5M from Agricultural District 1 "A1" to Rural Industrial District 1 "RI1".

CARRIED

**12. b) 01-SUB-11 Brenda May Friesen
Bio-Mass Gasification Power Plant Subdivision
(SE 13-106-14-W5M, Highway 88 Connector Area)**

MOTION 11-02-149

MOVED by Councillor J. Driedger

That Subdivision Application 01-SUB-11 in the name of Brenda May Friesen, on SE 13-106-14-W5M, be approved and that they enter into an appropriate Developer's Agreement with the County.

CARRIED

**12. c) Safety Codes Service Contract Review &
Comparison**

MOTION 11-02-150

MOVED by Councillor J. Driedger

That Mackenzie County award Alberta Permit Pro a three year Safety Codes Service contract subject to similar Safety Codes Permit Fees.

CARRIED

**12. d) Development Statistics Report
Year End Comparison (2010)**

MOTION 11-02-151

MOVED by Councillor Derksen

That the development statistics report 2010 year end comparisons be received for information.

CARRIED

**EMERGENCY &
ENFORCEMENT
SERVICES:**

13. a) Bylaw 794-11 Traffic Regulation

MOTION 11-02-152

MOVED by Councillor Derksen

That first reading be given to Bylaw 794-11 being a traffic regulation bylaw for Mackenzie County as amended.

CARRIED

MOTION 11-02-153

MOVED by Deputy Reeve Sarapuk

That second reading be given to Bylaw 794-11 being a traffic regulation bylaw for Mackenzie County.

CARRIED

MOTION 11-02-154
(requires unanimous)

MOVED by Councillor J. Driedger

That consideration be given to go to third reading of Bylaw 794-11 being a traffic regulation bylaw for Mackenzie County.

CARRIED UNANIMOUSLY

MOTION 11-02-155

MOVED by Councillor Wardley

That third and final reading be given to Bylaw 794-11 being a traffic regulation bylaw for Mackenzie County.

CARRIED

13. b) Tompkins Fire Hall

MOTION 11-02-156

MOVED by Councillor Wardley

That the Tompkins Fire Hall Capital Project Budget be amended to include the additional funds required in the amount of \$66,530.75 with the additional funding coming from the Emergency Services Reserve.

CARRIED

MOTION 11-02-157

MOVED by Councillor D. Driedger

That the Tompkins Fire Hall construction tender be awarded to Ed Harder Construction.

CARRIED

**INFORMATION /
CORRESPONDENCE:**

14. a) Information / Correspondence Items

MOTION 11-02-158

MOVED by Councillor J. Driedger

That the information/correspondence items be accepted for information purposes.

CARRIED

IN CAMERA SESSION:

MOTION 11-02-159

MOVED by Councillor Derksen

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 4:48 p.m.

- 15. a) CAO Contract
- 15. b) Personnel
- 15. c) Land Purchase
- 15. d) Release of Municipal Audit Management Letters Survey (AAMDC)
- 15. e) NRCB Hearing (Grow North)

CARRIED

MOTION 11-02-160

MOVED by Councillor Derksen

That Council move out of camera at 5:26 p.m.

CARRIED

IN CAMERA SESSION:

15. b) Personnel

MOTION 11-02-161

MOVED by Councillor Bateman

That the personnel update be received for information.

CARRIED

15. c) Land Purchase

MOTION 11-02-162

MOVED by Councillor D. Driedger

That the 2011 budget be amended by including the NW 11-104-17-W5M land purchase in the amount of \$39,000.00 with funding coming from the General Capital Reserve.

CARRIED

15. d) Release of Municipal Audit Management Letters Survey (AAMDC)

MOTION 11-02-163

MOVED by Deputy Reeve Sarapuk

That a response regarding the Release of Municipal Audit Management Letters survey be sent as presented.

CARRIED

15. e) NRCB Hearing (Grow North)

MOTION 11-02-164

MOVED by Councillor Jorgensen

That the Inter-municipal Planning Commission members and administration be authorized to attend the NRCB review on March 1, 2011 and that administration prepare and submit written documentation to the NRCB.

CARRIED

MOTION 11-02-165

MOVED by Councillor Wardley

That administration be authorized to deal with the Footner Forest Products matter.

CARRIED UNANIMOUSLY

MOTION 11-02-166

MOVED by Councillor Wardley

That Councillor Flett be authorized to attend the 2011 Parks Forum from March 10–12, 2011 in Canmore, Alberta.

CARRIED UNANIMOUSLY

NEXT MEETING DATE:

16. a) Regular Council Meeting
Wednesday, February 23, 2011
4:00 p.m.
Conference Room, La Crete County Office

ADJOURNMENT:

17. a) Adjournment

MOTION 11-02-167

MOVED by Councillor Jorgensen

That the Council meeting be adjourned at 5:33 p.m.

CARRIED

These minutes were approved by Council on February 23, 2011.

(original signed)

Bill Neufeld
Reeve

(original signed)

William Kostiw
Chief Administrative Officer
